### 3.1104

- (2) Determine whether any action taken by the contractor has resolved the violation satisfactorily; and
- (3) If the contracting officer determines that the contractor has not resolved the violation satisfactorily, take any appropriate action in consultation with agency legal counsel.

#### 3.1104 Mitigation or waiver.

- (a) In exceptional circumstances, if the contractor cannot satisfactorily prevent a personal conflict of interest as required by paragraph (b)(2)(i) of the clause at 52.203–16, Preventing Personal Conflicts of Interest, the contractor may submit a request, through the contracting officer, for the head of the contracting activity to—
- (1) Agree to a plan to mitigate the personal conflict of interest; or
- (2) Waive the requirement to prevent personal conflicts of interest.
- (b) If the head of the contracting activity determines in writing that such action is in the best interest of the Government, the head of the contracting activity may impose conditions that provide mitigation of a personal conflict of interest or grant a waiver.
- (c) This authority shall not be redelegated.

## 3.1105 Violations.

If the contracting officer suspects violation by the contractor of a requirement of paragraph (b), (c)(3), or (d) of the clause at 52.203–16, Preventing Personal Conflicts of Interest, the contracting officer shall contact the agency legal counsel for advice and/or recommendations on a course of action.

# 3.1106 Contract clause.

- (a) Insert the clause at 52.203–16, Preventing Personal Conflicts of Interest, in solicitations and contracts that—
- (1) Exceed the simplified acquisition threshold; and
- (2) Include a requirement for services by contractor employee(s) that involve performance of acquisition functions closely associated with inherently governmental functions for, or on behalf of, a Federal agency or department.
- (b) If only a portion of a contract is for the performance of acquisition

functions closely associated with inherently governmental functions, then the contracting officer shall still insert the clause, but shall limit applicability of the clause to that portion of the contract that is for the performance of such services.

(c) Do not insert the clause in solicitations or contracts with a self-employed individual if the acquisition functions closely associated with inherently governmental functions are to be performed entirely by the self-employed individual, rather than an employee of the contractor.

## PART 4—ADMINISTRATIVE MATTERS

- 4.000 Scope of part.
- 4.001 Definitions.

## **Subpart 4.1—Contract Execution**

- $4.101 \quad Contracting \ officer's \ signature.$
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# Subpart 4.2—Contract Distribution

- 4.201 Procedures.
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- 4.301 Definition.
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- 4.401 [Reserved]
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# Subpart 4.5—Electronic Commerce in Contracting

- 4.500 Scope of subpart.
- 4.501 [Reserved]
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## Subpart 4.6—Contract Reporting

- 4.600 Scope of subpart.
- 4.601 Definitions.
- 4.602 General.
- 4.603 Policy.
- 4.604 Responsibilities.
- 4.605 Procedures.